

## ENROLLMENT CONTRACT: 2017-2018

I/we intend to enroll our child(ren) at Saint Benedict Academy for the academic year above.

I/we understand the following:

- Please refer to the Tuition Rates and Election Form for information on the payment schedule options and schedule of tuition rates.
- I/We must maintain a current FACTS agreement as directed by Saint Benedict Academy and must make all tuition payments through FACTS.
- My/our obligation to pay the fees for the full academic year is unconditional; and that in withdrawing a child from the School, I/We am/are responsible for remaining tuition costs. Tuition and fees paid in advance are not able to be refunded.
- Fees or tuition outstanding from the prior academic year must be resolved before re-enrollment. Grades will be marked as “Incomplete” until the account has been paid in full.
- I/We agree to fulfill all financial obligations by the required due dates.
- **Online FACTS Tuition Assistance Applications must be completed by March 1, 2017 to allow time for processing and review. Sign in through St. Benedict’s website: [stbenedictacademy.org](http://stbenedictacademy.org). Any awards must remain strictly confidential between the family and the school’s principal and bookkeeper. Financial assistance for all non- parent and non-guardian funding must be disclosed to FACTS.**
- I/We will pay any bank fee incurred by the school for any check that I/We write to the school for invoices such as, but not limited to, cafeteria, extended day, fundraisers, and field trips. Late fees for tuition payments are assessed through FACTS.
- Saint Benedict Academy believes that a positive and constructive working partnership between the School and student’s parents (or guardian) is essential to the fulfillment of the School’s mission. Therefore, the School reserves the right to discontinue enrollment, withdraw an offer of enrollment or re-enrollment, and place restrictions on my or other family members’ involvement or activity at School, on School property, or at School-related events, if the school concludes that the actions do not allow for a positive and constructive relationship with the School. The decision of Saint Benedict Academy in these matters shall be final.
- If an outstanding balance is unpaid or delinquent. I/We understand and agree that I/we will be held responsible for all costs, expenses, and interest at the current legal rate, including but not limited to, attorneys’ fees, collection agency fees, and court costs.
- I/We agree to allow my child’s photograph, image, and voice to be used by the school in the school’s publications, promotional materials, website, and by the media covering school events without compensation and without prior notice.
- I/We understand that in signing this Enrollment Contract for the coming academic year, I/We agree to accept the rules, policies, and regulations of the School, including, but not limited to, the rules concerning payment of tuition and fees.

**My/our signature(s) below affirm(s) that I/we have read, understand, and accept the terms and conditions of this Agreement.**

**To be signed by Parents or Guardians Financially Responsible for Student:**

**Printed Name:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**Tuition Rates, Election Form, and Enrollment Contract for 2017-2018 School Year**

Non-refundable registration fee of \$300 per family

<u>Supported Families</u>	<u>Non-Supported Families</u>																				
<p><b><u>Pre- Kindergarten Tuition</u></b> Full time \$5,025 per student <i>Part-time available on pro-rated schedule</i></p>	<p><b><u>Pre- Kindergarten Tuition</u></b> Full time \$5,025 per student <i>Part-time available on pro-rated schedule</i></p>																				
<p><b><u>Kindergarten Tuition</u></b> Full day \$4,650 per student</p>	<p><b><u>Kindergarten Tuition</u></b> Full day \$4,650 per student</p>																				
<p><b><u>Grades 1- 6 Tuition</u></b></p> <table style="width: 100%; border: none;"> <tr><td>\$3,650</td><td>one-child family</td></tr> <tr><td>\$6,950</td><td>two-child family</td></tr> <tr><td>\$10,250</td><td>three-child family</td></tr> <tr><td>\$13,550</td><td>four-child family</td></tr> <tr><td>\$16,850</td><td>five-child family</td></tr> </table>	\$3,650	one-child family	\$6,950	two-child family	\$10,250	three-child family	\$13,550	four-child family	\$16,850	five-child family	<p><b><u>Grades 1- 6 Tuition</u></b></p> <table style="width: 100%; border: none;"> <tr><td>\$4,585</td><td>one-child family</td></tr> <tr><td>\$8,820</td><td>two-child family</td></tr> <tr><td>\$13,055</td><td>three-child family</td></tr> <tr><td>\$17,290</td><td>four-child family</td></tr> <tr><td>\$21,525</td><td>five-child family</td></tr> </table>	\$4,585	one-child family	\$8,820	two-child family	\$13,055	three-child family	\$17,290	four-child family	\$21,525	five-child family
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<p><b><u>Additional Fee</u></b> Technology Fee (gr. 3-6): \$100.00 Per Student</p>	<p><b><u>Additional Fee</u></b> Technology Fee (gr. 3-6): \$100.00 Per Student</p>																				

**FACTS Payment Plan Information for New and Returning Families**

- Please Check one:
- New Families:** I have set up a FACTS Tuition Payment Plan through the link on SBA's website.
- Returning Families:** My existing FACTS account will automatically roll over to the next year.  
Be sure to update contact and payment information if there are any changes.

- Please Check one:
- Option 1:** Pay full tuition and fees by July 1<sup>st</sup> via FACTS. This payment will entitle you to a 2% tuition discount. Payment is made directly by FACTS to SBA from your bank account. You will not be charged the FACTS \$43.00 annual processing fee.
- Option 2:** Pay tuition and fees via FACTS MONTHLY PAYMENT PLAN. Choose your 10-month payment plan: **July thru April, or August thru May**. Also, choose the date of payment: **the 5<sup>th</sup> or 20<sup>th</sup> of each month**. These payments are made directly by FACTS through your bank account or credit card. You will be assessed the FACTS \$43.00 annual fee.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>FAMILY NAME:</b>		<b>DATE:</b>																
<b>SPONSORED FAMILY?</b> YES <input type="checkbox"/> NO <input type="checkbox"/>	<table style="width: 100%; border: none;"> <tr><td>CHILD _____</td><td>GR _____</td></tr> <tr><td>CHILD _____</td><td>GR _____</td></tr> <tr><td>CHILD _____</td><td>GR _____</td></tr> <tr><td>CHILD _____</td><td>GR _____</td></tr> </table>	CHILD _____	GR _____	CHILD _____	GR _____	CHILD _____	GR _____	CHILD _____	GR _____	<table style="width: 100%; border: none;"> <tr><td><b>2016-2017</b></td><td></td></tr> <tr><td><b>Tuition Rate</b></td><td>\$ _____</td></tr> <tr><td><b>Computer Fee</b></td><td>\$ _____</td></tr> <tr><td><b>Total</b></td><td>\$ _____</td></tr> </table>	<b>2016-2017</b>		<b>Tuition Rate</b>	\$ _____	<b>Computer Fee</b>	\$ _____	<b>Total</b>	\$ _____
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<b>PARISH:</b>  Office Use Only:		Office Use Only: Less Financial Aid \$ _____  Total Tuition: \$ _____																
Enrollment Contract Information entered on FACTS <input style="width: 100px; height: 30px;" type="text"/>																		